

# COUNCIL MEETING MINUTES

## LYKENS BOROUGH COUNCIL

### MINUTES

Lykens Borough Council held a regularly scheduled monthly meeting Monday, July 18, 2016 at 7:00 p.m. in Council Chambers located at 200 Main Street. Gary Bopp, President of Council presided over the meeting. The Pledge of Allegiance was recited followed by roll call.

#### MEMBERS PRESENT:

Carl Slough Sr.	Gary Bopp
Delton Kreiser	Carole Wertz
Mike Tiazkun	

#### ALSO PRESENT:

Judith Musick, Treasurer  
Patricia Barder, Health Officer  
Bonnie Krepich, Citizen  
Dan Schell, Authority employee  
Dale Musick, Citizen  
Douglas Smith, Citizen  
Jami Kogan, Citizen  
Lisa Hubler-Burger, Citizen  
Jeanne Klinger, Citizen  
Dorothy Saltzer, Citizen  
Robert Schreffler, Authority Chairman  
William Hart, Vice Chairman Authority  
Jim Hoffman, Citizen  
Paul Johns, Authority Board member  
Joan Reinoehl, Citizen  
Sue Matter, Citizen  
Sonja Matter, Citizen  
Stanley Engle, Citizen  
Mary Reynolds, Citizen  
Fr. Seraphim Reynolds, Citizen  
John Coles, Wiconisco Supervisor  
Michelle Witmer, Citizen  
Mary Esterline, Citizen  
Angela Bixler, PFAC  
Ed Bohr, PFAC  
Terry Sherman, Fire Chief

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Nathan Pandal, Public Works  
Jeanette M. Crabb, Secretary

### MINUTES:

Upon a motion by Vice Chairman Carl Slough Sr. and seconded by Mike Tiazkun the minutes from the June 20, 2016 monthly Council meeting were approved.

### CITIZENS:

At this time Angela Bixler introduced herself to everyone. Angela explained the group she works with known as Paws for a Cause and what they do and would like to do in Lykens. Paws for a Cause for Pa would like to perform a Trap Neuter Return Project in the Borough of Lykens with the support and participation of the town residents and volunteers. A quote of \$25.00 per cat which includes spay/neuter, sedation, pain pills, rabies shot, and ear tip (left ear) was received . The ear tipping is recommended in order to recognize which cats have already been altered and cannot reproduce. The volunteers will set up traps in areas identified by our Borough residents as problematic feral cat locations. The process begins by zip tying the trap doors open on the traps for a few days. The cats are fed exclusively in the traps ONLY to be sure they go in the traps to eat. Two days prior to surgery day , the volunteers will cut the zip ties and trap as many cats as possible. They can take up to 50 cats. Once surgery takes place, the cats will be in recovery 24-48 hours then released back to the trapped location. Ang made sure everyone understood the cats must be returned to the location they were trapped. According to information given to Ang its illegal if an animal is not returned to the original location where it was trapped. Ang said a whoopie pie fundraiser will be organized to help fund the project.

Upon a motion by Carole Wertz and seconded by Vice Chairman Carl Slough Sr. Council agreed to support the effort.

Upon a motion by Delton Kreiser and seconded by Carole Wertz, Council agreed to pay the vet bill for the cats that are trapped up to \$2500.00.

President of Council, Gary Bopp asked the citizen if this is an area they would like to see their tax dollars spent on. All citizens present were in favor of supporting the Trap Neuter Return Project.

### SECRETARY'S REPORT

A written report was submitted by Secretary Jeanette M. Crabb.

A thank you letter has been received from the Cemetery Association thanking the Borough for their help with the maintenance expenses again this year.

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Upon a motion by Vice Chairman Carl Slough Sr. and seconded by Mike Tiazkun permission was given to sign a letter of support for a grant application concerning the demolition of the old school to Lykens Community Development Corporation.

A dividend check in the amount of \$1,838.57 has been received from EMC Insurance Company.

Upon a motion by Carole Wertz and seconded by Vice Chairman Carl Slough Sr. the Secretary's Report was accepted.

## EXECUTIVE COMMITTEE REPORT

There was nothing to report at this time.

## LYKENS PLANNING COMMISSION & COG REPORT

There was nothing to report at this time.

## HEALTH OFFICER'S REPORT

There was nothing to report at this time.

## LYKENS BORO AUTHORITY REPORT

The minutes from the June 8th monthly meeting and the minutes from the June 30th Special Meeting were given to Council for review.

## MAYOR AND POLICE REPORTS

There was nothing to report at this time.

## FINANCE COMMITTEE AND BUDGET REPORT

There was nothing to report at this time.

## PROPERTY AND SUPPLIES REPORT

Nathan Pental reported things are moving along as scheduled with the Rattling Creek PEMA/FEMA project.

Nathan explained the contractors who were awarded the PEMA/FEMA work for the county at the dike and the old Glen Park pool area reported they will not be cleaning out the entire debris from the pool area like the Borough was originally told. A short discussion took place and all of Council felt this entire area needs to be cleaned out whether through the contractor or as an in house project.

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Upon a motion by Mike Tiazkun and seconded by Delton Kreiser tentative permission was given to have all the debris removed from the Glen pool area contingent on the estimates.

Councilman Delton Kreiser asked if there is anyone checking on these contractors and who are they accountable to. Councilman Mike Tiazkun explained how the projects are monitored and why Nate stays at the project location since most are bid by line item.

At this time Joan Reinoehl asked if she will have a parking space for her business since Ciaos was promised one at the parking area put in by Home Leasing. President of Council explained no, the parking lot will be for the tenants of Home Leasing only.

Upon a motion by Carole Wertz and seconded by Mike Tiazkun the Property and Supplies Report was accepted.

### PARKS AND RECREATION REPORTS

There was nothing to report at this time.

### PUBLIC SAFETY REPORTS

There was nothing to report at this time.

### INSURANCE AND PENSION REPORTS

There was nothing to report at this time.

### EMERGENCY MANAGEMENT COORDINATOR'S REPORT

William Fee reported he will submit the final checklist on behalf of the Borough this week and that completes the necessary forms for the Borough to file.

Upon a motion by Vice Chairman Carl Slough Sr. and seconded by Mike Tiazkun the Emergency Management Coordinator's Report was accepted.

### SALARIES AND BILLS

A written report was submitted by Treasurer Judith Musick.

Upon a motion by Carole Wertz and seconded by Mike Tiazkun permission to pay the bills listed below was given as well as the Treasurer's Report was accepted as submitted.

1. Glace Associates in the amount of \$5,422.30 for Rattling Creek Flood related problems.

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2. Light - Heigel & Associates in the amount of \$650.00 for Oct, Nov and Dec 2015 zoning administration.

3. Light - Heigel & Associates in the amount of \$1,009.00 for Jan, Feb and March 2016 zoning administration.

4. Light - Heigel & Associates in the amount of \$1,823.00 for April, May and June 2016 zoning administration.

The Liquid Fuels Audit was completed, there were no findings.

Upon a motion by Mike Tiazkun and seconded by Vice Chairman Carl Slough Sr. change order #1 for A.R. Popple in the amount of \$10,080.00 for the Borough's portion of the maintenance work under one half of the Edward Street bridge and 50' upstream was approved.

### SOLICITOR'S REPORT

A written report was submitted in the absence of Solicitor Kerwin.

Upon a motion by Vice Chairman Carl Slough Sr. and seconded by Mike Tiazkun a Resolution was adopted approving the partial settlement in reference to the Upper Dauphin Tax Office Litigation. Lykens Borough should expect to receive \$20, 582.91.

Upon a motion by Vice Chairman Carl Slough Sr. and seconded by Carole Wertz the Solicitor's Report was accepted.

AT THIS TIME 7:37 P.M. AN EXECUTIVE SESSION TOOK PLACE REGARDING PERSONNEL ISSUES.

### ADJOURNMENT

There being no further business to come before Council, the meeting was adjourned by a motion by Vice Chairman Carl Slough Sr. and seconded by Mike Tiazkun at 8:12 P.M.

Jeanette M. Crabb

Borough Secretary

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### CLOSED ITEMS:

1. Pool at 343 South 2nd Street has been resolved.

The property owner was contacted by phone on 7/6/16 and informed the office that there should not be any water in the pool since he cut a hole last summer through the liner. Chief Boyer visited the property and confirmed there is a hole through the pool and the liner. Chief Boyer also reported that the pool is completely covered with a tarp. The property owner is awaiting the bank to take over the property, he was notified 3 weeks ago by the bank of the foreclosure.

### OPEN ITEMS:

1. L&W Little Tigers pumping fees.
2. Glen Park - cleaning out of the pool area
3. Angie Bixler - TNR project