

**LYKENS BOROUGH AUTHORITY  
MINUTES**

The Lykens Borough Authority held their regularly scheduled monthly meeting on Wednesday February 10, 2016 at 6:00 p.m., in the Lykens Municipal Building, 200 Main Street, Lykens. Chairman Robert Schreffler presided over the meeting. The Pledge of Allegiance was recited followed by roll call.

**PRESENT:**

Paul Johns  
Sally Reiner  
William Hart  
Robert Schreffler  
Dave Ney

**ALSO PRESENT:**

Joseph Kerwin, Solicitor  
Judith Musick, Treasurer  
Dan Schell, Supervisor of Operations  
John Osten, Edgemere Development  
Stephanie Benson, Edgemere Development  
Bonnie Krepich, Citizen  
Dale Musick, Citizen  
Stanley Engle, Citizen  
Jeanette M. Crabb, Secretary

**APPROVAL OF THE MINUTES:**

Upon a motion by William Hart and seconded by Paul Johns the minutes from the January 13, 2016 monthly meeting were approved.

**RECOGNITION OF CITIZENS:**

At this time Solicitor Kerwin went over the proposed rate abatement between Lykens Borough Authority and Lykens Community L.P.

Upon a motion by William Hart and seconded by Paul Johns the rate abatement was accepted. The rate abatement will be for \$13,904.00 in the first year and increase at a fixed rate of 3.0% for each subsequent year for fifteen (15) years. The abatement will commence once the occupancy permit is issued, however during the first year of the initial lease up period the rate shall be prorated. The abatement is capped at 900,000 gallons consumed per year. Anything over the

capped gallons will be billed at the current rate. At the end of the fifteen (15) year rate abatement period, rates will be billed at the current rate schedule.

As part of the rate abatement there will be a onetime fee of \$15,000 paid by Lykens Community, L.P. to Lykens Borough Authority in consideration for the abatement.

#### **OFFICE & GENERAL BUSINESS:**

A written report was submitted by the Secretary to all members.

Upon a motion by William Hart and seconded by Sally Reiner the Secretary's Report was accepted.

#### **SOLICITOR'S REPORT:**

Solicitor Kerwin reported Shipley's sent a letter to the Borough & Authority to advise us that they use bulk storage tanks for storing heating oil.

Upon a motion by Sally Reiner and seconded by Dave Ney the Solicitor's Report was accepted.

#### **SUPERVISOR OF OPERATIONS REPORT FOR WATER & SEWER:**

A written report was submitted by Supervisor of Operations, Dan Schell for water & sewer.

Solicitor Kerwin at this time addressed his concerns over the media reporting about finding the presence of lead in the drinking water of residents in Michigan. Solicitor Kerwin asked if we test for lead in our water supply.

Supervisor of Operations, Dan Schell addressed Solicitor Kerwin. Dan reported the Authority test regularly for lead and we are in compliance.

Upon a motion by Paul Johns and seconded by William Hart the Supervisor of Operations Report was accepted.

#### **TREASURER'S REPORT FOR WATER AND SEWER:**

A written report was submitted by Treasurer Judith Musick.

Ordinary and necessary expenditures that have been paid for the month of January are included on the Treasurer's report. Upon a motion by Paul Johns and seconded by William Hart the Treasurer's reports were accepted with no permission to pay this month.

Treasurer Judith Musick reported that both the Borough and Authority Boards went over the proposed changes that were to be made to the employee guidelines that have been prepared by East Coast Risk Management. Each Board agreed to make the employee guidelines effective January 1, 2016. Unfortunately accepting the guidelines in a public meeting was missed until now.

Upon a motion by Paul Johns and seconded by William Hart the employee guidelines prepared by East Coast Risk Management were accepted with an effective date of January 1, 2016.

Dave Ney asked Treasurer Judith Musick how snow plowing is paid when an Authority employee plows snow for the Borough. Treasurer Judith Musick explained that snow plowing is paid as overtime and paid by the Borough.

**ADJOURNMENT:**

There being no further business to come before the Board the meeting was adjourned at 6:21 PM. upon a motion by William Hart and seconded by Sally Reiner.

Jeanette M. Crabb,

Authority Office Secretary